RECORDING ON PANOPTO

1. After setting up the iPad, you will begin by adjusting the quality settings for Panopto. Click the “Settings” icon on the iPad homescreen.

2. Click on the “Panopto” icon to access the settings.
3. Turn off the “High quality recordings” options by pressing the slider next to that setting. If the slider is greyed out, the setting is off. You can then exit to the homescreen by pressing the home button on the bottom of the iPad.

4. Start the Panopto app by pressing the “Panopto” icon.
5. Press the menu icon on the upper left corner of the screen.

6. Press the “Sign in” option.

5. If asked for an address, enter **unt.hosted.panopto.com** as the address.
6. Change the account type to “College of Law” from the drop down menu, and then press the “Sign in” button.

7. Log in using your EUID and password.
8. If asked for permission to access your account, press the “Log In” button.

9. To initiate recording, press the menu icon in the upper left corner, and then press “Record & upload”.

10. Press the Fall 2015 folder for Practice Foundation II.

11. Type in a title for your video using your last name and the simulation number, e.g. Downes Simulation 1. Press the “Start recording” button to begin recording.

12. If you receive a request to allow Panopto to access the microphone and/or camera, press “OK” for both.
13. To start recording, press the red record button. Your recording will begin. Press the red stop button to end recording.

14. After you have finished recording, press “Use Video” in the bottom right corner.
15. On the next screen, press “Upload” to begin uploading your video.

16. When you upload is complete, sign out of Panopto by using the menu icon on the upper left corner and pressing your account.

17. Press “Sign out” to completely sign out.